

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH ATLANTIC DIVING SUPPLY, INC., FOR MAIL SCREENING EQUIPMENT AND MAINTENANCE AND SUPPORT FOR A TOTAL COST OF \$96,208.44 FOR THE FINANCE DEPARTMENT, PRINT AND MAIL OPERATIONS DIVISION. FUNDING FOR THE MAIL SCREENING EQUIPMENT IN THE AMOUNT OF \$67,201.84 AND FIRST YEAR OF MAINTENANCE AND SUPPORT IN THE AMOUNT OF \$5,801.32 IS AVAILABLE FROM AND INCLUDED IN THE FY 2022 – FY 2027 CAPITAL IMPROVEMENT PROGRAM. FUNDING FOR YEARS 2 THROUGH 5 IS SUBJECT TO THE APPROPRIATION OF SUBSEQUENT ANNUAL FUNDING.

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WHEREAS, bids were submitted to provide the City with mail screening equipment with the capability to conduct onsite mail screening to detect and report on the presence of potential mail-borne threats, with instant, live video scanning capability of the contents within the item being screened; and

WHEREAS, Atlantic Diving Supply, Inc., submitted the low bid for a total cost of \$96,208.44, which includes mail screening equipment, delivery, training, equipment manuals, assistance in developing standard operating procedures, remote support to help interpret unexpected images, and maintenance and support, which includes software updates, equipment repairs and calibration; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The bid submitted by Atlantic Diving Supply, Inc., to provide the City with mail screening equipment and maintenance and support for a total cost of \$96,208.44 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. The bid tabulation is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Payment is authorized to be encumbered and made payable to Atlantic Diving Supply, Inc., in an amount not to exceed \$73,003.16. Payment is in support of the City Tower Project using Fund 40099000 with the WBS element 23-01477-0607 and GL account 5201040.

Funding for this project is provided by CO Bonds, Tax Notes, the Downtown City Office Fund, and the City Tower Tenant Improvement Fund and is in the FY 2022 – FY 2027 CIP Budget.

Payment is limited to the amounts budgeted in the operating and/or capital budget funding sources identified. All expenditures will comply with approved operating and/or capital budgets for current and future fiscal years.

SECTION 3. Additional funding in the amount of \$23,205.28, for years 2 through 5 is contingent upon City Council approval of subsequent budgets within the term of the contract.

SECTION 4. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 5. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2021.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, Acting City Clerk

Andrew Segovia, City Attorney